



CITY OF HOUSTON

Strategic Purchasing Division
Finance and Administration
Department

Bill White
Mayor

Calvin D. Wells
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

T. 713.247.1684
F. 713.247.1811
www.cityofhouston.gov

March 22, 2006

Subject: Letter of Clarification No. 2
Operations and Maintenance Services for Building Services

Reference: Invitation to Bid (ITB) No. T-6-0769-027-21011

To: All Prospective Suppliers:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:
- 1. **All questions regarding the RFP must be submitted to Richard Morris by 5 p.m. on Wednesday, March 29, 2006.**
- 2. **Additional Site Tours:**

Monday, March 27, 2006

8:00 a.m., 3203 Dairy Ashford
10:00 a.m., 8300 Mykawa
1:00 p.m., 8030 Braniff
2:30 p.m., 2700 Dalton
3:30 p.m., 2707 Dalton

Tuesday, March 28, 2006

8:00 a.m., 1475 Gray St.
9:30 a.m., 820 Marston
11:00 a.m. 718 E. Burrese
1:30 p.m., 17000 Aldine Westfield

This letter of Clarification will be considered part of the solicitation referenced above.

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.

Richard Morris
Senior Procurement Specialist
Strategic Purchasing Division